

# SWARTLAND

**Pre-Primêre Skool**  
**Pre-Primary School**

h/v PG Nelson & Hospitaalstraat  
c/o PG Nelson & Hospital Street  
Malmesbury  
7299



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*Die regte grondslag gee ons vlerke / The right foundation give us wings*

## ADMISSIONS POLICY

Swartland Pre-Primary School

### 1. School Registration

- Swartland Pre-Primary School is registered with the **Western Cape Education Department (WCED)** and the **Department of Social Development (DSD)**.
- The school complies with the requirements of the **National Curriculum**.
- The **CAPS curriculum** is implemented in the **Grade R classes**.
- The **Pre-Grade R and Toddler classes** follow the **Kinderland Programs**.
- Swartland Pre-Primary School is an **independent school** and reserves the right to control admission.
- The school accommodates learners between the ages of **2 and 7 years**.

### Class Capacity

- Toddler class (2 – 3 year olds): maximum **15 learners**
- Pre-Grade R: maximum **30 learners**
- Grade R: maximum **33 learners per class**

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### 2. School Fees

- Swartland Pre-Primary School is a **fee-paying school** and payment of school fees is **compulsory**.
- Parents must complete and sign the **Financial Undertaking Form** before a learner can be admitted to the school.
- Parents remain **legally responsible** for the payment of school fees.

### Consistent payment of school fees ensures:

- Quality education
- Healthy discipline
- Adequate and qualified staff in each class

- **School and aftercare fees** are payable **at the beginning of each month**, not at the end of the month.
  - Parents with a **poor payment history** at previous schools or at Swartland Pre-Primary School will **not be considered for admission**.
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### **3. Right of Admission**

- All learners are expected to adhere to the **School Code of Conduct**.
  - The **right of admission is reserved**.
  - Should a learner fail to comply with the rules despite continuous support and encouragement, the school reserves the right to take appropriate action.
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### **4. Religion**

- Education at the school is guided by **high Christian and moral values** with respect for all cultures.
  - No learner will be **discriminated against on the basis of religion or culture**.
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### **5. Language of Instruction**

- Swartland Pre-Primary School is a **dual-medium school**.
  - Teaching and learning take place in **Afrikaans and English**.
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### **6. Health and Development**

- All learners must have received the **state-required immunisations**.
  - Learners entering **Pre-Grade R (3–5 years)** must:
    - be **toilet trained**, and
    - be able to **communicate their needs to the teacher**.
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### **7. Learning Needs**

- Teachers plan and present lessons to accommodate different learning needs.
- However, Swartland Pre-Primary School is **not a special needs school**.

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## 8. Admission Procedures

- Parents will be informed **at the beginning of the third term** whether their child has been accepted.
- If a learner is accepted, a **deposit must be paid before the end of November**.
- This deposit will form **part of the January school fees**.
- The deposit must be paid **before the learner's admission is confirmed**.

### Waiting List

- If the maximum number of learners per class is exceeded, a **waiting list** will be compiled.

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## 9. Admission Preference

If applications exceed the available places, preference will be given to learners who:

1. Qualify for **Grade R** and will be **compulsory school-going** the following year.
  2. Have received **exemption from compulsory school attendance** for Grade 1.
  3. Are able to **speak and understand Afrikaans and/or English**.
  4. Live within the **natural feeder area of the school** (within **3 km** of the school).
  5. Have **siblings previously or currently enrolled** at the school.
  6. Have a **good payment record** at our school or at previous schools.
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